

AGENDA

Meeting: Devizes Area Board
Place: The Shambles, Devizes, SN10 1DP
Date: Monday 15 July 2019
Time: 6.30 pm

Including the Parishes of: All Cannings, Bishops Cannings, Bromham, Cheverell Magna, Cheverell Parva, Devizes, Easterton, Erlestoke, Etchilhampton, Market Lavington, Marston, Potterne, Roundway, Rowde, Stert, Urchfont, West Lavington and Worton

The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

Refreshments and networking opportunity from 6:00pm

Wiltshire Council recently passed the Climate Change Emergency Bill. In order to try to reduce landfill waste, please try to bring your own reusable cups for refreshments. However, 100% recyclable cups will be available.

Please direct any enquiries on this Agenda to Tara Shannon Democratic Services Officer, direct line 01225 718352 or email tara.shannon@wiltshire.gov.uk

All the papers connected with this meeting are available on the Council's website at www.wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

Wiltshire Councillors

Cllr Anna Cuthbert, Bromham, Rowde and Potterne
Cllr Peter Evans, Devizes East
Cllr Sue Evans, Devizes North
Cllr Richard Gamble, The Lavingtons and Erlestoke
Cllr Simon Jacobs, Devizes and Roundway South (Chairman)
Cllr Laura Mayes, Roundway
Cllr Philip Whitehead, Urchfont and the Cannings (Vice-Chairman)

Recording and Broadcasting Information

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Parking

To find car parks by area follow [this link](#). The three Wiltshire Council Hubs where most meetings will be held are as follows:

County Hall, Trowbridge
Bourne Hill, Salisbury
Monkton Park, Chippenham

County Hall and Monkton Park have some limited visitor parking. Please note for meetings at County Hall you will need to log your car's registration details upon your arrival in reception using the tablet provided. If you may be attending a meeting for more than 2 hours, please provide your registration details to the Democratic Services Officer, who will arrange for your stay to be extended.

Public Participation

Please see the agenda list on following pages for details of deadlines for submission of questions and statements for this meeting.

For extended details on meeting procedure, submission and scope of questions and other matters, please consult [Part 4 of the council's constitution](#).

The full constitution can be found at [this link](#).

For assistance on these and other matters please contact the officer named above for details

Items to be considered	Time
<p>1 Election of Chair for the meeting <i>(Pages 1 - 2)</i></p> <p>Following the annual Council meeting in May the Board need to elect a new Chair. As some of the members of the Board will be absent, it has been agreed that the Board can elect a Chair for this meeting only and then at the September meeting will elect a Chair for the rest of 2019/2020.</p>	6.30pm
<p>2 Election of a Vice Chair for the meeting</p> <p>Following the annual Council meeting in May the Board need to elect a new Vice Chair. As some of the members of the Board will be absent, it has been agreed that the Board can elect a Vice Chair for this meeting only and then at the September meeting will elect a Vice Chair for the rest of 2019/2020.</p>	
<p>3 Welcome</p> <p>To welcome those present to the meeting.</p>	6.35pm
<p>4 Apologies for Absence</p> <p>To receive any apologies for absence.</p>	
<p>5 Minutes <i>(Pages 3 - 12)</i></p> <p>To approve and sign as a correct record the minutes of the meeting held on 13 May 2019.</p>	
<p>6 Declarations of Interest</p> <p>To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.</p>	6.40pm
<p>7 Chairman's Announcements <i>(Pages 13 - 16)</i></p> <p>To receive the following announcements through the Chairman:</p> <ul style="list-style-type: none"> • Highways Improvements and Traffic Survey Requests Wiltshire Council is changing the way highway improvements and traffic surveys are requested by members of the public and through Town and Parish Councils. The current process requires updating to improve the customer experience and to reduce the steps involved. The proposed new system will foster a closer working relationship with town and parish councils, whilst providing a better and more informed experience for members of the public. See agenda report for details. • Winter Weather Provisions 	

Wiltshire Council will once again be running the Parish Emergency Assistance Scheme (PEAS) which gives local Town and Parish Councils the opportunity to get hold of vital kit which can be used during adverse weather events. The application form is now available from weather.team@wiltshire.gov.uk. We kindly ask that any requests for equipment are made by the end of August 2019.

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| 8 | Partner Updates (<i>Pages 17 - 30</i>)

To receive updates from the following partners:

a. Wiltshire Police
b. Fire and Rescue Service
c. Health Services
d. Schools updates
e. Town and Parish Councils | 6.45pm |
| 9 | Appointments to Outside Bodies and Working Groups (<i>Pages 31 - 54</i>)

To note that the Area Board representatives of Outside Bodies and Memberships of Working Groups as detailed in the attached reports will stay the same until new representatives for the rest of 2019/2020 are appointed at the September Area Board.

To note that the Chairman to the Health and Wellbeing Group (currently Cliff Evans) will stay the same until the September Area Board when a representative for the rest of 2019/2020 will be appointed. | 7.00pm |
| 10 | Highways Update

To receive an update from Bill Parks and Adrian Hampton on Highways in the Devizes Area. | 7.05pm |
| 11 | Update from Devizes Town Council on The Market Place and the Shambles

To receive an update from Simon Fisher, Clerk Devizes Town Council on the Devizes Asset Transfer, The Market Place and the Shambles. | 7.20pm |
| 12 | Open Floor

Residents are invited to ask questions of their local councillors. | 7.30pm |
| 13 | Community Area Transport Group (CATG) (<i>Pages 55 - 68</i>)

To consider the update and any recommendations arising from the Community Area Transport Group (CATG). | 7.40pm |
| 14 | Air Quality (<i>Pages 69 - 70</i>) | 7.45pm |

	To receive any updates from the Devizes Air Quality and Transport Strategy Group.	
15	<p>Local Youth Network (<i>Pages 71 - 74</i>)</p> <p>To receive any update from the Local Youth Network.</p> <p>To note the following application for youth grant funding which has already been awarded under delegated powers:</p> <ul style="list-style-type: none"> • St James Church Devizes, £800.00, towards their Going Up - Growing Up - Making the transition project. 	7.50pm
16	<p>Health and Wellbeing Group (<i>Pages 75 - 76</i>)</p> <p>To receive an update on the Devizes Health and Wellbeing Group and consider any applications for Health and Wellbeing funding.</p> <p>Update to include details of the Devizes Health and Wellbeing day.</p>	7.55pm
17	<p>Community Engagement Manager Update</p> <p>To receive any updates from Andrew Jack, Community Engagement Manager.</p> <p>To include an update on National armed Forces Day.</p>	8.05pm
18	<p>Area Board Funding (<i>Pages 77 - 80</i>)</p> <p>To consider the following applications to the Community Area Grants Scheme:</p> <ul style="list-style-type: none"> • Avon Road Community group, Devizes, £640.00, towards new picnic tables for the recreation ground. • Urchfont Village Cricket Club, £5,000.00 towards new cricket nets for the club. • South Western Ambulance Charity, £1,600.42, towards a lifting chair for Devizes Community First Responder group. 	8.15pm
19	<p>Urgent items</p> <p>Any other items of business which the Chairman agrees to consider as a matter of urgency.</p>	
20	<p>Close</p> <p>The next ordinary meeting of the Area Board will be held on 9 September 2019, 6.30pm at the Devizes Hub and Library.</p>	8.30pm

Extract from Part 3 of the Constitution: Appointment of Chairmen and Vice-Chairmen of Area Boards

4.9 The chairman and vice-chairman of an area board will be appointed at the first meeting of an area board, which takes place after the annual meeting of the Council, by the unitary councillors on each area board, except in an election year where after the first meeting of Full Council a special meeting of each area board will take place to appoint a chairman and a vice-chairman.

4.9.1 The Democratic Services representative will call for nominations for the position of chairman of the area board. A councillor's nomination must be seconded to be valid. A councillor shall not be nominated in his/her absence without their written consent.

4.9.2 In the event of only one valid nomination being received the person presiding will declare the nominated councillor elected.

4.9.3 In the case of two valid nominations the Democratic Services representative will ask for a show of hands from those councillors in favour of each councillor and declare the candidate receiving the majority of votes of the councillors present and voting, to be the winner.

4.9.4 In the case of an equality of votes for the two candidates, the Democratic Services representative shall draw lots to determine the winner of the election and then declare the result.

4.9.5 In the case of three or more valid nominations being made, the Democratic Services Representative will call for a show of hands for each of the candidates. The Democratic Services representative will then announce the candidate with the least number of votes and that candidate will be eliminated (in the case of a tie for the least number of votes, the Democratic Services representative shall draw lots to determine which candidate to be eliminated). A further vote shall be taken for the remaining candidates and after each vote the candidate with the least number of votes shall be eliminated until only two candidates remain and a final vote taken.

4.9.6 The newly elected Chairman of the Area Board shall then preside over the election of the Vice Chairman in the manner described above with the ability to use a casting vote in the event of an equality of votes.

4.9.7 With the exception of an election year, the chairman and vice chairman of an area board shall remain in post until their successors are appointed.

MINUTES

Meeting: DEVIZES AREA BOARD
Place: Devizes Hub and Library, Sheep Street, Devizes
Date: 13 May 2019
Start Time: 6.30 pm
Finish Time: 8.30 pm

Please direct any enquiries on these minutes to:

Tara Shannon (Democratic Services Officer), on 01225 718352 or tara.shannon@wiltshire.gov.uk.

Papers available on the Wiltshire Council website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Anna Cuthbert, Cllr Peter Evans, Cllr Sue Evans, Cllr Richard Gamble, Cllr Simon Jacobs (Chairman), Cllr Laura Mayes and Cllr Philip Whitehead (Vice-Chairman)

Wiltshire Council Officers

Andrew Jack (Community Engagement Manager)
Tara Shannon (Democratic Services Officer)

Town and Parish Councillors

Devizes Town Council
All Cannings
Market Lavington
West Lavington

Partners

Wiltshire Police
Lavington School
Devizes School

Total in attendance: 40

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
32	<p><u>Welcome</u></p> <p>The Chairman welcomed everyone to the meeting and invited the Councillors present to introduce themselves.</p>
33	<p><u>Apologies for Absence</u></p> <p>Apologies for absence were received from:</p> <ul style="list-style-type: none"> • Nigel Carter, Devizes Town Council • Acting Inspector Pete Foster, Wiltshire Police
34	<p><u>Minutes</u></p> <p><u>Resolved:</u></p> <p>To approve and sign as a correct record the minutes of the meeting held on 18 March 2019.</p>
35	<p><u>Declarations of Interest</u></p> <p>Cllr Anna Cuthbert declared a non-pecuniary interest in agenda item 11, the youth grant application from Devizes School, as her children went to the school. She declared she would consider the application with an open mind and would still vote on the item.</p>
36	<p><u>Chairman's Announcements</u></p> <p>The Chairman made the following announcements:</p> <ul style="list-style-type: none"> • Community Led Housing Project Wiltshire Council, in partnership with Community First and Wiltshire Community Land Trust, had set up a partnership project to advise and support communities to address their housing needs. <p>It was stated that community led housing was about local people playing a leading and lasting role in solving local housing problems, creating genuinely affordable homes and strong communities in ways that are difficult to achieve through mainstream housing.</p>

- **Homeless Strategy Consultation**

The Chair announced that a consultation had been launched on how we can prevent homelessness and help those who are homeless to find a home.

Wiltshire Council was asking for views on its new strategy which set out priorities and actions to work with those who are homeless or threatened with homelessness, to help them secure and keep a good home. The consultation could be accessed at:
<https://surveys.wiltshire.gov.uk/snapwebhost/s.asp?k=155240979642>.

The meeting was encouraged to take part.

- **The Extended Consultation on Vision for Special School Provision**

The Chair announced that this consultation had now finished. However, details of this (alongside a briefing paper) could still be accessed online at:

http://consult.wiltshire.gov.uk/portal/education/special_schools_consultation_extension.

- **The Big Pledge 2019**

The Chair announced that the Big Pledge challenge would be running again this year from 3 June - 14 July. A short video was shown to the meeting with details on the challenge.

Cllr Simon Jacobs and Cllr Philip Whitehead stated that they would be signing up and the meeting was encouraged to sign up.

- **The Maltings and Central Car Park Masterplan Consultation**

The Chair stated that Wiltshire Council was consulting on a draft masterplan for the redevelopment of The Maltings and Central Car Park, Salisbury. Once the masterplan had been endorsed by Wiltshire Council it would provide a clear approach for how the site is to be redeveloped over the coming years.

The documents were available on the Wiltshire Council website at: www.wiltshire.gov.uk/planning-policy. Comments were invited on the draft masterplan until 5:00pm on Friday 24th May 2019. Comments could be made online via the council's consultation portal: <http://consult.wiltshire.gov.uk/portal> or by email to majorprojects@wiltshire.gov.uk.

- **North Wessex Downs Walking Festival**

The Chair announced the first North Wessex Downs Walking Festival. Which would run from 8th to 23rd June, many of the walks would be free of charge and ranged from a pushchair-friendly stroll to a navigation skills workshop.

Partner Updates

Written updates were available in the agenda pack from Healthwatch Wiltshire and the Wiltshire Clinical Commissioning Group.

In addition to the written updates, the following verbal updates were given by partners present:

- **Wiltshire Police**

Sgt Rob Milne responded to a question from the Chair regarding drug dealing in Devizes and whether county lines, which had been in the press a lot of late, was an issue in Devizes.

Sgt Milne stated that the issue of county lines caused a lot of confusion. County lines drug dealing was far more organised than normal drug dealing and generally involved much higher levels of violence. It was often assumed that as there were drug users in a community that there must be an issue with county lines. However, the current intelligence in Devizes was that this was not the case. There were vulnerable people and drug users in Devizes who may be susceptible to 'cuckooing', (where dealers from county lines gangs may set up in their property), however, there was no evidence to support that this was happening currently. There were hot spots in Devizes that the police were aware of and there were often warrants and operations undertaken that did not get publicised.

In response to a question from the Board it was stated that people who had served their prison sentence had paid their debt to society and therefore were entitled to move back to the area.

Cllr Cuthbert thanked the police for their work in schools, as it was positive that children could be confident of the police and not afraid of them.

Sgt Milne stated that due to a slight raise in the police precept there was a new community coordinator, who had better oversight and that education and outreach was now working more effectively.

The Board mentioned an evening that had been held at Potterne Youth Club with the police firearms team, around 20 young people had been in attendance and the event was a success, raising the awareness of the dangers of weapons.

In response to a question from the audience regarding a group of youths hanging around a car park near Stanford Court and being noisy, it was stated that the police do try to minimise anti-social behaviour by patrolling. There had to be a balance, young people had to go somewhere and teenagers had been doing this sort of thing for years.

However, if their behaviour tipped over into true anti-social behaviour or criminal activity then the police would act. The Chair stated that this was a Wiltshire Council car park and that actions had previously been taken by the council to try to minimise problems. He offered to try to find out more to see if any actions could be taken.

The Chair thanked Sgt Milne for his report and hard work.

- **Health Services**

The Chairman read a written statement from the CCG updating on the urgent care centre in Devizes.

The design and build contractor had been appointed and design work was underway. The outline business case was at an advanced stage and was expected to be submitted for a decision in summer 2019, and if approved they were targeting spring 2020 for the completion of the full business case. Looking ahead, if the project proceeded through these decision stages along this timeline, it was estimated that construction could be complete in late 2021.

The Chairman stated that he would like further information and requested the Democratic Services Officer try to obtain an update for the next Area Board.

- **Schools Update**

Sarah Lowkis, Headteacher, Lavington School gave an update. A new multi academy trust consisting of 5 primary schools and Lavington School went live on 1 April 2019. Lavington School were working with Devizes School on the satellite sixth form. It was hoped that by working together all age groups of education will improve across rural Wiltshire. One of the pupils was to take part in a cross channel swim, raising funds for a pupil at the school with Leukaemia.

Phil Bevan, Headteacher, Devizes School gave an update the sixth form collaboration with Lavington School had received ministerial approval, so there would now be a 6th form over 2 sites for about 200 pupils, which they were looking to increase to 300 pupils. This was fantastic news and the schools were very pleased. The school had received a good outcome on their Ofsted report.

Cllr Whitehead advised the meeting of a new, better version of the HomeRun app. The purpose of the app was to encourage parents to share cars on the school run, reducing congestion and pollution. It was reported that in some areas the app had reduced school run traffic by 14%. Parents were encouraged to download and use the app.

The Chairman stated that hoping to organise a careers fair for year 13 pupils in late September or early October. They were looking at around

	<p>15-20 local employers (public and private sector) taking part and were trying to build links between town and plain.</p> <ul style="list-style-type: none"> Town and Parish Councils Simon Fisher, Devizes Town Council clerk gave an update to the meeting. Focus groups were being held regarding the Market Place and future of Devizes, everyone wanted Devizes to prosper. The plans for would be back from designers very soon and these would then go out to consultation. After the consultation DTC would formulate a plan, and were working towards implementation in June, for a year trial at which time they would come back to Wiltshire Council to advise whether more or less parking spaces were needed in the Market Place. <p>Regarding neighbourhood planning DTC had met with the strategic planning team at Wiltshire Council. They would be meeting with the parishes and villages as well to discuss matters early. Parishes were encouraged to get in touch so that they could attend the meeting about the neighbourhood plan.</p> <p>The Chairman thanked everyone for their contributions.</p>
38	<p><u>Homestart Kennet</u></p> <p>Sheree Whorlow, a Trustee from HomeStart Kennet gave a presentation about how the organisation supports families from the Devizes area.</p> <p>HomeStart Kennet provide practical and emotional support to families with children under 5 who are struggling. Challenges to parents could be isolation, being new to the area, having no support network, separation, domestic violence, post-natal depression amongst many others. They promoted family resilience during difficult times and build the families ability to cope, preventing family stress becoming a family crisis.</p> <p>Examples of the support provided were weekly non-judgemental support sessions in the home, presentations, talks and group sessions for military families.</p> <p>HomeStart Kennet was founded in 1987 and was part of HomeStart UK which had 250 independent branches across the UK. They did not receive any government funding so relied on raising their own funds. As well as supporting Devizes, HomeStart Kennet also supported Calne, Chippenham, Devizes, Marlborough and Tidworth.</p> <p>The support provided to families was free, and families could self-refer or be referred by partners such as Doctors and Healthcare visitors.</p> <p>The home visiting team delivered support to families in their homes for 2-3 hours</p>

	<p>a week, for about 6 months (depending on the situation). Parents were supported as they learned to cope.</p> <p>Last year in Wiltshire HomeStart Kennet helped 107 families (116 children) and 90% reported a positive outcome.</p> <p>Volunteers were very important to HomeStart Kennet. Volunteers needed empathy, a caring nature, good listening skills, parenting skills or relevant life skills/experience, to be non-judgemental and the ability to commit 2 hours a week. Volunteers would receive 40 hours training including safeguarding, listening skills and confidentiality. They would also have an enhanced DBS check. The next training course in Devizes would be running in October 2019.</p> <p>The meeting was encouraged to spread the word about HomeStart Kennet to families and healthcare professionals and also to those who may volunteer.</p> <p>Sheree thanked the Board for the opportunity to speak.</p> <p>The Chairman thanked Sheree and congratulated her on their good work.</p>
39	<p><u>Trading Standards - Buy with Confidence Scheme - This item has been cancelled</u></p> <p>The Chairman announced that agenda item had been cancelled.</p> <p>Cllr Gamble stated that the buy with confidence scheme was shared with other local authorities and included a directory of approved traders, however there were hardly any traders from Devizes in there. He urged those with local business connections to sign up for the directory.</p>
40	<p><u>Open Floor</u></p> <p>The Chairman invited residents to ask questions.</p> <p>An audience member stated that they were delighted to see that Wiltshire Council had passed the climate emergency bill and hoped to hear a presentation in the future on what the council proposed to do about it. The fact that some area boards were banning the use of single use plastics was mentioned.</p> <p>The Chairman stated that once the current cups were used up we would be changing to recyclable cups and people would also be encouraged to bring their own “keep cup” to the meeting. He also encouraged anyone with green initiatives to bring these to the attention of the board.</p>

41	<p><u>Community Area Transport Group (CATG)</u></p> <p>The minutes of the CATG were noted.</p> <p>Cllr Philip Whitehead stated that there was continuing good attendance at the CATG and they received good ideas from the parishes. The CATG achieved as much as any other area board in Wiltshire in terms of completed, successful plans.</p> <p>Cllr Whitehead advised that there had been a spate of accidents on Cain Hill, and therefore a design review was underway. The designs would be modelled for impact on surrounding roads and areas. Funding had not yet been allocated and would have to found. It would probably be at least 2 years before any works were undertaken.</p>
42	<p><u>Local Youth Network</u></p> <p>Paul Wickens, representing Devizes School, spoke in support of their application.</p> <p>The application for Youth Grant Funding were considered by the Board and it was:</p> <p><u>Resolved:</u></p> <p>To grant Devizes School, £1,800.00 towards their Camp Xtra 2019 project.</p>
43	<p><u>Health and Wellbeing Group</u></p> <p>Members of the Health and Wellbeing group gave an update to the meeting. The Health and Wellbeing day on 15 June 2019, at 11.00am was promoted to the meeting. Last year it had been aimed at the over 55's, this year it was aimed at all over the age of 18. Around 40 different groups would be represented there. The meeting was encouraged to attend the Health and wellbeing meetings. Once the Health and Wellbeing day had passed, the group would focus on volunteering.</p> <p>The Board considered the application for Health and Wellbeing funding and it was:</p> <p><u>Resolved:</u></p> <p>To grant Devizes Rotary, £1,680 towards Devizes Community Area Health and Well Being Day 2019.</p>

44	<p><u>Community Engagement Manager Update</u></p> <p>Andrew Jack, Community Engagement Manager gave an update to the meeting.</p> <p>As he was fairly new to the area Andrew gave the meeting his contact details: tel - 01225 713109; mobile - 07769 917270 and email: andrew.jack@wiltshire.gov.uk and invited people to contact him.</p> <p>Details were given regarding National Armed Forces Day which would be taking place in Salisbury on 28, 29 and 30 of June 2019 in Salisbury. It would be a ticket event however the tickets would be free and could be obtained online.</p> <p>Devizes Royal British Legion would be taking part and were hoping to visit as many war memorials as possible between Devizes and Hudson's Field in Salisbury. At each memorial there would be a small act of remembrance.</p> <p>Mr Jack gave details regarding the different types of grant funding available to community groups and encouraged people to contact him regarding any grant applications.</p> <p>Details were given regarding the Our Community Matters website, http://ourcommunitymatters.org.uk/. The website had been revamped and was now a lot more user friendly. It was a really valuable resource for the community and community groups and people were encouraged to register. A newsletter would be sent every Friday with information from the site and reached over 1000 people.</p> <p>A representative of the Men's Shed stated that Wiltshire Council used to run a first aid course for volunteers and that it would be really useful if they could start running it again. Mr Jack said that he would look into this for them.</p> <p>Cllr Anna Cuthbert left the meeting due to a prior engagement.</p>
45	<p><u>Area Board Funding</u></p> <p>Representatives of Devizes Park Run, Devizes Town Youth Football Club, Market Lavington Parish Council, the Devizes Canoe Club and All Canning Village Hall spoke in support of their applications for community area grant funding. Cllr Richard Gamble spoke in support of the West Lavington Parish Council application.</p> <p>It was also explained that West Lavington Parish Council had reduced the amount of funding applied for to £1,200.00 as opposed to £2,064.00, as they had received a lower quote for the works.</p> <p>The All Cannings Village Hall application was considered during the Chairman's Announcements as their representative had to leave the meeting early.</p>

	<p>The Board considered the applications to the Community Area Grants Scheme as detailed in the agenda and above. It was;</p> <p><u>Resolved:</u></p> <ul style="list-style-type: none"> • To grant Devizes Park Run, £2,500.00, towards a new parkrun for the Devizes area. • To grant Devizes Town Youth FC, £750.00, towards a defibrillator for the Club. • To grant Market Lavington Parish Council, £1358.00, towards CCTV for Old School Community Building. • To grant West Lavington Parish Hall, £1,200.00, towards a new integrated P.A. system for the hall. • To grant Devizes Canoe Club, £3818.62, towards strength and conditioning training equipment. • To grant All Cannings Village Hall, £1,900.00, towards new Audio-Visual equipment.
46	<p><u>Urgent items</u></p> <p>The following item was considered as an urgent item:</p> <p>Air Quality Update</p> <p>The minutes of the last Air Quality Group Update had been published online as an agenda supplement.</p> <p>Cllr Peter Evans updated the meeting. The amount of cars left idle in the town centre and outside schools was raised as an issue. The pollution caused was an issue and it set a bad example to children. Therefore the air quality group were going to ask heads to remind parents to turn off engines when picking up their children. The group had also spoken to bus companies who had stated that drivers were meant to switch off engines when stopped.</p> <p>Cllr Philip Whitehead requested that details of the HomeRun App also be passed on to the schools as this would help to improve air quality. Cllr Evans confirmed that they could do that.</p> <p>Cllr Evans stated that there had been a slight improvement to air quality at Shane’s Castle. However, at the nursery levels were still high and the cause was trying to be established.</p>
47	<p><u>Close</u></p> <p>The Chairman thanked everyone for attending the meeting and announced that the next ordinary meeting of the Area Board would be held on 15 July 2019 at 6.30pm at The Shambles in Devizes.</p>

Agenda Item 7

Chairman's Announcements

Subject:

Highways Improvements and Traffic Survey Requests

Wiltshire Council is changing the way highway improvements and traffic surveys are requested by members of the public and through Town and Parish Councils. The current process requires updating to improve the customer experience and to reduce the steps involved. The proposed new system will foster a closer working relationship with town and parish councils, whilst providing a better and more informed experience for members of the public.

Overview

The Area Board issue system is predominately used by residents and town and parish councils for raising highways improvement (Community Area Transport Group) and traffic survey (previously referred to as metrocount) requests. Link here for the Area Board issue system home page: http://services.wiltshire.gov.uk/Forms/area_board/index.php.

The process and the system require updating to improve the customer experience and to reduce the steps involved from the issue being raised to a resolution being found.

A long-term solution has been proposed with the system moving onto the new My Wiltshire app. However, a more efficient interim solution for these requests will be introduced from Monday 3 June 2019.

Updated process for Town and Parish Councils

If a parish or town council wish to raise a highways improvement request they fill out a form and send it to integrated.transport@wiltshire.gov.uk . This will be received by the local Highways Engineer and added to the next Community Area Transport Group agenda.

If a parish or town council wish to raise a traffic survey request they fill out a form and send to roadsafetydriving@wiltshire.gov.uk

These forms will be available on the [Area Board Issue homepage](#)

Updates process for local residents

If a resident wishes to raise a highways improvement request, or traffic survey request, they should complete the forms available on the above link and send this to their local parish or town council for consideration.

Contact details for each Town and Parish Council is available via a link on each form or on the Wiltshire Council website.

If the Town or Parish Council support the request they submit the respective form as set out above.

If the Town or Parish Council does not support the request then they advise the resident accordingly.

Chairman's Announcements

Highway improvement progress updates will be included in the CATG action notes circulated to Town and Parish Councils. It will be for the Town and Parish Councils to update residents on the progress of their request.

Chairman's Announcements

Subject:	Winter Weather Provisions
Web contact:	Weather.team@wiltshire.gov.uk

Wiltshire Council will once again be running the Parish Emergency Assistance Scheme (PEAS) which gives local Town and Parish Councils the opportunity to get hold of vital kit which can be used during adverse weather events. The application form is now available from weather.team@wiltshire.gov.uk. We kindly ask that any requests for equipment are made by the end of August 2019.

The weather team can help you develop plans and also help with the provision of certain items to help make parishes more resilient when extreme weather arrives.



Devizes Area Board Report – 15th July 2019.

Barbecues



Barbecues are great when the sun is shining and you have friends and family to visit, but they do carry a fire risk.

- Always position the barbecue on a level site, away from wooden fencing, sheds and hedges.
- Don't place the barbecue on dry grass or vegetation.
- Use firelighters or barbecue fuel to light the coals – NEVER use petrol or paraffin.
- Keep children and pets well away from the cooking area and never leave the barbecue unattended.
- Be careful when grilling fatty foods, as the fat can cause the coals to flare up.
- Don't move the barbecue until it is completely cool, and make sure any remaining charcoal is cold before disposing of it carefully. Ideally use water to damp down the ashes.
- If using a disposable barbecue, make sure it is completely cold before disposal.
- NEVER dispose of hot barbecue ashes in plastic rubbish bins as this can easily start a fire.
- Always have a bucket of water or garden hose to hand in case a barbecue gets out of hand.
- Make sure the controls and cylinder valves of a gas barbecue are turned off before you change the cylinder, which should be done in a well ventilated area. Always check the connections for leaks.
- Store gas cylinders outside and protect them from direct sunlight and frost.
- Make sure your gas barbecue is correctly serviced and that all joints are tightened, safe and secure.
- Never use a barbecue indoors or inside a tent, as they produce potentially lethal carbon monoxide.

Heath fires and countryside safety



When you are out and about enjoying the countryside, there are some things you can do in order to protect our beautiful surroundings and keep you safe.

Large wildfires are thankfully rare but, when they do occur, they can be very serious and affect large areas of the countryside. They also take a great deal of resources to bring under control, which impacts the availability of appliances for property fires and other emergencies.

The Upton Heath fire in Dorset in 2011, for example, damaged approximately 250 acres of the heath and required the mobilisation of 30 fire engines and 11 Land Rovers.

Wildfires can ravish the local wildlife, destroying ecosystems in a matter of hours that have taken years to build up. If a wildfire encroaches upon farmland, then crops and farm buildings can be consumed, and homes that border heathland can also be at risk.

At their worst, wildfires can cause death or injury to people. A developed wildfire creates its own wind, which drives it at speeds faster than people can get out of its way.

Steps you can take to avoid starting a wildfire:

- Avoid open fires in the countryside. If you must have a fire, make sure that you're in a designated safe area.
- Put out cigarettes and other smoking materials properly before you leave your vehicle.
- Do not throw cigarette ends out of your vehicle. They could start a fire and destroy surrounding countryside.
- Don't leave bottles or glass in woodlands, as sunlight shining through the glass can cause a fire to start. Take the items home, or put them in a waste or recycling bin.



- If you see a fire in the countryside, report it immediately. Do not try to tackle a fire yourself; usually they can't be put out with a bucket of water. Please call the fire service and leave the area as soon as possible.
- Ensure that you know your location or a landmark so you can direct the fire service.

Safe and Well Visits- Home safety

The Melksham area has a dedicated Fire Service '**Safe and Well**' advisor who can visit people, within their own homes, advising on home safety and wellbeing.

A Safe and Well visit is **FREE** and normally lasts about one hour covering topics such as:

- Using electricity safely
- Cooking safely
- Making an escape plan
- What to do if there is a fire
- Keeping children safe
- Good practice – night time routine and other points relevant to you
- Identifying and discussing any further support the occupier may need

If you have thatch property, are living alone, have a young family, are over 65 or a smoker please get in contact with us. We want to help make you safer in your own home. If you or someone you know has mobility or sight and hearing impairments, please suggest a Safe and Well visit.

Visit <http://www.dwfire.org.uk/news/new-name-new-contact-details-same-service/> to book one.

Response

Total Incidents attended by DWFRS for Devizes Area; 19/05/19 – 19/06/19.

DWFRS have responded to 17 incidents in Devizes area between the dates above.

Devizes Fire Station Responded to a total of 0 incidents county wide in the mentioned time period. Details are listed in the table below.



Category	Incidents in Devizes	Off of Station Ground incidents	Total
False Alarm	5	0	5
Fire	7	0	7
Special Service	5	0	5
Total	17	0	17
1st Pump Availability	99.9%		
2nd Pump Availability	45%		

Recent Notable Incidents

Devizes attended a fire involving an electricity pylon which caused disruption to power supplies in the town.

They also attended an RTC in Urchfont and successfully released an 80 year old female from her vehicle.

The 7 Fires in the above report mainly resulted from “Controlled Burning”, meaning a bonfire that was managed in a safe way and was not left unattended. The call is usually put in by a member of the public without first investigating the cause.

Community Engagement

Dorset & Wiltshire Fire and Rescue Service provides a free service called a Safe and Well visit. We will visit a person’s home by appointment and discuss any safety issues in the home. We will also have a conversation about improving an individual’s health and well-being.

If you or someone you know need a smoke alarm, some advice or are worried about what to do in an emergency, contact us for a free Safe and Well visit;

<http://www.dwfire.org.uk/safety/safe-and-well-visits/>

Community Safety Plan

DWFRS Community Safety Plan 2017-2021 outlines our plans for the future. It explains the diverse services we provide and how we plan to improve and deliver them over the four-year period. The plan can be found on the DWFRS website <http://www.dwfire.org.uk/community-safety-plan/>

Phil People

Station Manager, Wiltshire West. Trowbridge, Bradford, Melksham & Devizes.



DORSET & WILTSHIRE
FIRE AND RESCUE

Email: phil.people@dwfire.org.uk

Tel: 07787862767 / 01722 691247

www.dwfire.org.uk

Help make a difference in your community

Would you like to develop your skills, gain experience and give people the chance to speak up about their experiences?

Healthwatch Wiltshire is keen to hear from anyone interested in becoming a volunteer to support its work making health and care services meet the needs of local people.

Around 40 volunteers currently offer their time to us, and they are regularly out talking and listening to people in the community, finding out what is good and what could be improved about local health and social care services. They are often found at community events, but also visit the services themselves to speak to patients and gather their views.

Volunteers also give advice and information about the NHS and social care services to the public, as well as provide vital behind-the-scenes support in roles like admin work.

By helping people have their say about NHS and social care services, volunteers at Healthwatch Wiltshire donated more than 830 hours of their time last year.

And they are also part of a network of

more than 5,000 people who are involved with Healthwatch across the country.

The work at each local Healthwatch contributes to work at Healthwatch England in its mission to ensure that people are at the heart of care.

Healthwatch Wiltshire Volunteer and Partnerships Lead Jo Woodsford said: "Our volunteers are our ambassadors and they are at the heart of everything we do.

"Without them it simply wouldn't be possible to reach out to so many people across Wiltshire. They each make their own unique contribution so I'd like to say a big thank you to each and every one of them for bringing their skills, experience and dedication to supporting us.

"If you're thinking of volunteering, we'd love to hear from you. Whether you have an hour or two to spare or are looking to make a more regular commitment, we will be able to find a role to suit you."

To find out more, visit www.healthwatchwiltshire.co.uk/volunteer



Why volunteer with us?

A nurse and former hospice CEO, Sarah joined us because she wants to make sure people who use health and social care services have a voice.

"You will meet a wide range of interesting people, you will be well supported by the staff and you will have a choice about what, where and when you volunteer," she says.

Photo: Siobhan Boyle

Report focuses on dementia friendly initiatives



We joined the regulars at Chippenham Memory Cafe in April

Healthwatch Wiltshire is set to publish a report detailing its work on how dementia friendly initiatives are working in the county.

Over the last four years, dementia has been a priority area for us, and we have gathered over 1,600 views and experiences from people affected by dementia.

One of the key things we were told is that dementia awareness is improving and that this is important.

Two-part project

This project had two elements, the first aimed to gather information from dementia friendly initiatives – such as support groups, awareness sessions and social events – and the second to talk to people living with dementia and their carers on what they

value most about these initiatives.

Our key findings included:

- Most people living with dementia and their carers feel that their local community is dementia friendly and feel part of it,
- The effects of dementia friendly initiatives are positive and wide-ranging, including improved physical and mental health, independence and community involvement,
- The successes of these initiatives closely aligned with what people said they found most useful,
- Dementia friendly initiatives would value support with promotional materials and publicity.

Thank you to our partners for their support with this project. The report will be published in July.

June 2019

The right healthcare, for you, with you, near you

NHS Wiltshire Clinical Commissioning Group (CCG) is responsible for commissioning a broad range of healthcare for the population of Wiltshire. We are led by experienced local GPs drawn from across the county, who provide clear clinical leadership to the big decisions affecting the future of healthcare provision in Wiltshire, carefully tailored to meet the differing needs of people locally.

Our vision is to ensure the provision of a health service which is high quality, effective, clinically-led and local. We are committed to delivering healthcare that meets the needs of Wiltshire people, to consult and engage with our population to enable them to be involved in decisions made about health services and to deliver those services to people in their own homes or as close to home as possible.

News

BSW Commissioning Alliance – new appointments

Four appointments have been made to the senior executive team of the Bath and North East Somerset, Swindon and Wiltshire (BSW) Commissioning Alliance:

- Gill May, current Director of Nursing and Transformation at Swindon CCG, has been appointed to the role of Director of Nursing and Quality.
- Nicki Millin, current Deputy Chief Executive (Swindon), has agreed to take on the role of Director of Transformation and Strategy on an interim basis prior to her retirement in April 2020.
- Caroline Gregory, current Chief Finance Officer at Swindon CCG, has been appointed to the role of Chief Finance Officer for the commissioning alliance.
- Steve Perkins, current Chief Finance Officer at Wiltshire CCG, has been appointed as Acting Deputy Chief Finance Officer for the commissioning alliance.

Each CCG will have a Locality Director. Corinne Edwards has been appointed as the Locality Director for BaNES and the roles of Locality Directors for Wiltshire and Swindon will be advertised in the week commencing 4 June 2019.

E-zec Medical Transport Services provide non-emergency patient transport across BaNES, Swindon, Wiltshire and Gloucestershire

From 1 June 2019 the non-emergency patient transport service in Bath and North East Somerset, Gloucestershire, Swindon and Wiltshire will be provided by E-zec Medical Transport Services - a family run company focused on delivering high quality, safe, effective transportation for patients to and from a healthcare setting.

Non-emergency patient transport is for patients who, due to their mobility needs or medical condition, are unable to travel safely by other means. Patients who wish to use the service are required to be assessed against national eligibility criteria. E-zec expect to complete around 180,000 patient journeys each year across B&NES, Gloucester, Swindon and Wiltshire.

Mark Harris, Chief Operating Officer, Wiltshire CCG said: "We are delighted to partner with E-zec as our provider of non-emergency patient transport across the region. We have been working closely together since their appointment in December 2018 to ensure eligible patients have a great experience when using the service."

Arriva Transport Solutions Ltd provided the non-emergency patient transport service until their contract ended on 31 May 2019.

Further information about the service can be found at www.bgswpatienttransport.co.uk

Our Health Our Future – engagement to support BSW five year plan

In mid-June, we will launch the Our Health Our Future campaign aiming to find out what local people think about health and care issues so their views can be fed into the development of our local five year plan. This is the first piece of engagement jointly coordinated by BaNES, Swindon and Wiltshire (BSW) Clinical Commissioning Groups.



The campaign is based on an online survey, supported by a booklet including a hard copy of the survey, social media and by getting out and about to events across the region over the six week period to the end of July.

We will be asking people three questions:

- What's the one thing you wish you'd known sooner to help you be as healthy as possible?
- What's the one thing that would help you to find and use health and care services more easily?
- What's the one thing that would help to make a difference to your health and care in the future?

The survey will be online from 13 June 2019 at www.bswstp.nhs.uk/ourhealthourfuture

We would appreciate any help you can give in spreading the word about Our Health Our Future and encourage you, your family and friends to complete the survey to help shape the future of health and care across B&NES, Swindon and Wiltshire.

Governing Body meeting

Our next Governing Body meeting is on 23 July 2019 at 10.00am at Southgate House, Pans Lane, Devizes SN10 5EQ. You can read the papers from previous meetings on our website www.wiltshireccg.nhs.uk/governance/governing-body-meetings-in-public

News archive

Read more news from Wiltshire CCG in our [news archive](http://www.wiltshireccg.nhs.uk/news/news-archive) – www.wiltshireccg.nhs.uk/news/news-archive.

Keep up to date with news and information from Wiltshire CCG on social media.



NHS Wiltshire CCG



@NHSWiltshireCCG

DEVIZES AREA BOARD
15 July 2019

Appointments to Outside Bodies and Constitution of and Appointments to Working Groups 2019/20

1. Purpose of the Report

- 1.1. To appoint representatives to Outside Bodies, and to reconstitute and appoint to Working Groups for the year 2019/20.

2. Background

- 2.1. The Area Board is invited to appoint Councillor representatives to the Outside Bodies listed at **Appendix A**. These appointments will continue for the duration of Councillors' terms of office, unless the Board determines otherwise.
- 2.2. The Area Board is also invited to reconstitute the Working Groups set out in **Appendix B**, with the Terms of Reference set out at **Appendix C**, and to make appointments to these groups. These appointments are for 2019/20.

3. Main Considerations

- 3.1. In 2010 all Area Boards appointed Community Area Transport Groups (CATGs), which operated as informal working groups making recommendations to the Area Board for approval. Terms of Reference are set out in Appendix C. It should be noted that the establishment of the CATGs, along with the delegation of the relevant budget of Area Boards, was a delegation of authority from the Cabinet Member for Highways, and so the Terms of Reference for these cannot be amended.
- 3.2. In 2014 all Area Boards appointed Local Youth Network (LYN) Management Groups to coordinate wider LYNs, sub-groups of the Area Boards, to facilitate positive activities for young people in the community area. Terms of Reference are set out in Appendix C and may be reviewed by the Leader on an annual basis.
- 3.3. Some Area Boards have also established working groups to consider and facilitate the development of Health and Wellbeing Centre proposals. Where these have Terms of Reference it is for the Area Board to determine and amend where required.
- 3.4. From 2015, Area Boards have been able to establish a local Health and Wellbeing Group to consider health and wellbeing priorities in their local area. These groups are sub-groups of the Area Board and their Terms of Reference can be found in Appendix C.

- 3.5. Some Area Boards have established other working groups to consider and address local issues. Where these have Terms of Reference, this is for the Area Board to determine and amend where required.

4. Financial and Resource Implications

- 4.1. None.

5. Legal Implications

- 5.1. Some appointments carry responsibilities and duties, for example, those which involve becoming a trustee. Councillors are advised to seek advice on individual appointments if required. [Protocol 3](#) of the Council's Constitution sets out Guidance to Members on Outside Bodies.

6. Safeguarding Implications

- 6.1 Processes are in place to ensure Disclosure and Barring Service (DBS) checks are undertaken as appropriate.

7. Environmental Impact of the Proposals

- 7.1 None.

8. Equality and Diversity Implications

- 8.1 None.

9. Delegation

- 9.1 Under Wiltshire Council's constitution appointments to Outside Bodies will be made by the Leader of the Council, Cabinet, Area Boards or a meeting of group leaders, as appropriate. By convention, appointments to Outside Bodies which operate within the boundary of a community area are made by the relevant Area Board.
- 9.2 The appointment of Councillors and other representatives to working groups operating under the Area Board is a matter for the Area Board to determine.

10. Recommendation

- 10.1 The Area Board is requested to:
 - a. Appoint Councillor representatives to Outside Bodies as set out at Appendix A;

- b. Agree to reconstitute and appoint to the Working Group(s) as set out in Appendix B; and
 - c. Note the Terms of Reference for the Working Group(s), as set out in Appendix C.
-

Libby Johnstone
Democratic Services Team Lead
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Appendices:

Appendix A – list of appointments to Outside Bodies
Appendix B – list of appointments to Working Group(s)
Appendix C – Terms of Reference for Working Group(s)

Unpublished background documents relied upon in the preparation of this report

None.

Appendix A

Outside Body Title	Appointed By	Why Rep Needed	Organisation Aims	Meeting Schedule	Voting Rights	Reps Needed	Representative (s)
Devizes & District Association for the Disabled Executive Committee	Area Board - Devizes	To continue representation for the disabled in the community and bring local knowledge.	Provide support and assistance to the disabled	12 meetings per year	Yes	1	Cllr Sue Evans
Devizes Air Quality and Transport Strategy Working Group	Area Board - Devizes	Area Board Representative for Air Quality	Delivery of Air Quality Action Plan	4 meetings per year	Yes	1	Cllr Anna Cuthbert and Cllr Peter Evans
Devizes Development Partnership	Area Board - Devizes	Local and public sector representation and take on development required in the town.	Steer the work of the Town Centre Manager. Economic and social development of the Devizes area	6 meetings per year	Yes	1	Cllr Richard Gamble (Cllr Simon Jacobs, Cllr Peter Evans additional representatives as required)
Devizes Leisure Centre Group	Area Board - Devizes	Informal meeting to work with local members	Informal	4 meetings per year	N/A	2	Cllr Simon Jacobs, Cllr Sue Evans and Cllr Philip Whitehead
Devizes Local Youth Network (LYN)	Area Board - Devizes	So young people can present ideas to councillors and council	Youth issues and democracy	4 meetings per year	Yes	2	Cllr Anna Cuthbert, Cllr Simon Jacobs

Appointments to Working Groups Devizes Area Board

Appointments to Working Groups **Devizes Area Board**

Community Area Transport Group:

- Devizes Community Area Partnership Representative
- Devizes Town Council Representative
- Parish Council Representatives
- Area Board Representatives- Cllr Peter Evans and Cllr Philip Whitehead

Officers to support as necessary.

LYN Management Group

- Community Engagement Manager - Andrew Jack
- Devizes Area Board - Cllr Anna Cuthbert and Cllr Simon Jacobs (Chairman)
- Devizes parishes Representatives
- Devizes School Governor
- Voluntary and Community Sector Representative
- Devizes Community Policing Team Representatives
- Devizes Town Council Representative
- Devizes Youthy Representative
- Youth for Christ Representative
- Lavington School Representative
- Devizes School Representative
- Rowdeford School Representative
- Downlands School Representative
- Dauntsey School Representative

In addition to the above, young people from Devizes Community Area are encouraged to attend meetings of the LYN Management Group.

Devizes Health and Wellbeing Group

- Health and Wellbeing Chairman – Cliff Evans
- Area Board Representative - Cllr Simon Jacobs and Cllr Peter Evans
- Community Engagement Manager – Andrew Jack
- Devizes Town Council Representative
- Representatives from community groups/volunteers

Officers to support as necessary

Air Quality and Transport Strategy Working Group

- Area Board Representative- Cllr Anna Cuthbert and Cllr Peter Evans
- Devizes Town Council Representatives
- Parish Council representatives as appropriate
- DCAP Representative
- Trust for Devizes Representative
- Simon Thompson
- Community volunteers

Officers to support as necessary

All Councillors are welcome to attend any of these Working Group meetings to maintain their awareness.

COMMUNITY AREA TRANSPORT GROUP (CATG)

TERMS OF REFERENCE

Membership of the CATG

The CATG will normally be made up of not more than 10 members from the following groups:

- Members of the Area Board
- Town and Parish Council representatives
- Community representatives

Representatives should act as a conduit between their organisations and the CATG by putting forward the views of the body they represent and providing feedback to its members regarding the work of the CATG. The group members will also need to be mindful of the needs of the community area as a whole when making their recommendations, as not all councils and groups can be represented on the CATG.

Recommendations to the Area Board will usually be reached by consensus but if necessary these can be agreed by a show of hands by those representatives present at the meeting.

The group will normally be chaired by a Wiltshire Councillor. Membership of the CATG will cease when a member ceases to hold the stated office as when first appointed.

The CATG may invite representatives from local organisations to its meetings to give technical advice or to share pertinent local knowledge on projects in the area.

Appointment of CATG Members

Appointment of members to the CATG will normally be agreed at a full meeting of the Area Board. Membership may be varied, with the agreement of the Area Board Chairman, subject to approval at the next full Area Board meeting.

Where required for flexibility, the Area Board may appoint an unnamed representative of an organisation to the CATG (e.g. Town/Parish Council or Community Area Partnership) to ensure that the organisation is always represented at meetings. However it is preferred that the same representative attends if possible to ensure consistency of membership.

Media Relations

Members of the CATG must not issue press statements on behalf of the Area Board.

Any press statements about the work of the CATG should be agreed between the Chairman of the CATG and the Chairman of the Area Board.

Meetings

It is recommended that the CATG meet at least four times a year. Meetings are intended to be limited to the Membership set out above, and is open to other members of the Area Board who wish to attend. It can be open to public if the Area Board wishes. It should be noted that CATG is an advisory body, it does not exercise delegated decision making powers.

Officer Support

Meetings will be attended by relevant officers from Wiltshire Council including a senior transport planner, a senior traffic engineer and a local highway maintenance engineer as necessary. Additional support will be provided outside of the meeting by the Corporate Office Business Support unit, as per Area Boards.

Terms of Reference

The CATG has no formal decision making authority on operational matters or budget expenditure but acts as an informal discussion forum making recommendations to the Area Board. Recommendations must be agreed at a full CATG meeting before being brought to the next Area Board for approval.

The CATG's terms of reference are set out at Appendix A:

Terms of Reference

1. Small scale transport schemes – discretionary funding

To make recommendations to the Area Board to determine priorities and levels of expenditure required for small scale transport schemes in the community area. A discretionary highways budget has been allocated to the board by the Cabinet Member for Highways and Transport. The funding allocation is for capital funding and can only be used to provide new and improved highway infrastructure. It is suitable for schemes that improve safety, increase accessibility and sustainability by promoting walking, cycling and public transport and improve traffic management. It cannot be used to fund revenue functions such as maintenance schemes or the provision of passenger transport services. Schemes considered by the CATG should have first been raised through the community issues system and endorsed by the relevant town or parish council.

In choosing their local transport schemes Area Boards will need to be mindful of the priorities of the Local Transport Plan and the likely availability of future funding for implementation.

(Cabinet Member Decision HT-021-10)

2. Small scale transport schemes – substantive funding

To submit bids for funding from the centrally held substantive funds. A scheme qualifies as substantive if the estimated cost is in excess of the total discretionary amount available.

(Cabinet Member Decision HT-026-11)

3. C & UC roads speed limit review

To make recommendations to the Area Board as to the priority routes for review on C Class and unclassified roads in accordance with the guidance issued by the Cabinet Member for Highways.

(Cabinet Member Decision HT-027-11)

4. Waiting restrictions

To make recommendations to the Area Board regarding waiting restrictions in areas where the Town or Parish Councils do not wish to undertake this function.

(Cabinet Member Decision HT-031-11)

5. 20mph speed restrictions – review and implementation

To make recommendations to the Area Board as to the priority routes/areas for review and implementation of 20mph speed restrictions in accordance with the guidance issued by the Cabinet Member for Highways.

(Cabinet Member Decision HSB-007-13)

6. Other decisions

To make recommendations to the Area Board regarding any other local highways issues when requested.

Positive Activities for Young People Local Youth Network (LYN) Terms of Reference

September 2014

1. Purpose

Definition of a Local Youth Network

A Local Youth Network (LYN) is a sub group of the Community Area Board. It represents a wide range of community stakeholders who work in partnership to facilitate a range of positive activities across the community area. Young people play a central role in all aspects of the LYN.

Local Youth Networks will identify local needs, priorities and outcomes and make recommendations to the Area Board on how funding for positive activities for young people should be deployed.

The obligations of the Community Area Board are set out in the *'Leaders Guidance for Community Area Boards on Positive Activities for Young People'*.

2. Membership

The LYN may include representatives of:

- Members of the Community Area Board
- Young people (see below)
- Schools
- Town and Parish Councils
- Community and voluntary organisations and groups
- Police
- Health organisations
- Other organisations, agencies and individuals that have a genuine interest in promoting the welfare and interests of young people

All representatives must be subject to appropriate safeguarding requirements.

The participation and involvement of young people

Young people must play a central role in all aspects of the LYN including the design, development, delivery and review of the local positive activities offer.

LYNs are encouraged to use a variety of methods to ensure young people participate and are involved in decision-making processes. Existing Youth Advisory Groups (YAGs) may provide a useful forum for involving young people, although the decision to retain these groups is for local determination.

LYNs must ensure that consultation with young people is representative and takes into account the views and needs of underrepresented groups (those with protected characteristics) to ensure compliance with the local authorities Public Sector Equality Duty.

Roles of all members of the LYN

All members will be required to:

- Take an active part in the development of the LYN and its aims.
- Ensure that their organisation is represented by a person of appropriate experience/competency (or his/her appointed deputy) who has full authority within the relevant organisation to speak on behalf of the organisation and contribute fully to all discussions.
- Take responsibility for sharing information with the LYN relevant to their organisation/stakeholders/sector.
- Contribute any information that may have a bearing on positive activities and ensure that this is shared with the LYN.
- Champion the voice and influence of young people in decision making.
- Be open and honest and work collaboratively.
- Work to promote equality and non-discriminatory practices in all aspects of the LYNs activities.
- Respect all members of the LYN and invited representatives.
- Work to improve outcomes for young people and ensure high quality safeguarding practice.

3. Structure and operation

The wider LYN may come together at events, workshops, youth fairs, meetings and consultations, operating in a way which encourages active engagement, dialogue, debate and improved partnership working between key stakeholders.

A smaller management group will take responsibility for coordinating and planning the LYNs activities. The Chair of the group will be decided locally (and could be a young person). The group will include a member of the Community Area Board, who will work with the Chair to present recommendations and provide updates on progress at Area Board meetings.

The management group will generally comprise of no more than ten members including:

- The chairperson and such other Area Board representatives as wish to attend
- Young people (at least 2)
- A local school representative
- Voluntary/community sector representative
- Any other key stakeholders identified locally

The management group will be supported by:

- The Community Youth Officer
- The Community Area Manager / Community Engagement Officer
- Such other officers as may be appropriate

The appointment of members (excluding officers) to the management group will normally be agreed at a full meeting of the Area Board. Membership may be varied, with the agreement of the Area Board Chairperson, subject to approval at the next full Area Board meeting.

Where required for flexibility, the Area Board may appoint an unnamed representative of an organisation to the management group (e.g. Town/Parish Council or Community Area Partnership) to ensure that the organisation is always represented at meetings. However, it is preferred that the same representative attends if possible to ensure consistency of membership.

If nominal membership of the management group exceeds ten members, attendance at meetings should be sought by those most appropriate to the agenda.

Key responsibilities for the management group include:

- Facilitating and coordinating the process to design, develop, deliver and review positive activities for young people in the local area;
- Maintaining regular and effective communication between all members of the LYN;
- Developing a written overview of the needs, outcomes, priorities and objectives for positive activities in the local area;
- Making recommendations to the Community Area Board on how positive activities funding should be deployed (to include evaluating grant requests and identifying suitable suppliers of positive activities);
- Overseeing the work plan of the Community Youth Officer;
- Monitoring and reporting on the quality and effectiveness of local youth activities;
- Addressing any conflicts of interest that may arise as part of the local decision making process.

Recommendations to the Community Area Board will usually be reached by consensus but if necessary these can be agreed by a vote.

The management group may invite representatives from local organisations/agencies to its meetings etc to provide expertise or to share local knowledge on activities, projects and programmes in the area.

The frequency, location and format of LYN activities should be determined locally, however it is recommended that the management group meets at least six times per year.

4. Media Relations

Members of the LYN may not issue media statements on behalf of the Community Area Board. Any media statements about the work of the LYN should be agreed with between the LYN and Chairperson of the Community Area Board.

5. Review

These terms of reference are subject to change and may be reviewed by the Leader on an annual basis.

Community Area Health and Wellbeing Group Terms of Reference

1. Purpose

Definition of a Health and Wellbeing Group (HWG)

The Health and Wellbeing Group is a sub group of the Community Area Board. It represents a wide range of community stakeholders who work in partnership to facilitate well-being across the community area. People and organisations living and working in the community play a direct role in setting the agenda for this group.

HWGs will identify local needs, priorities and outcomes and make recommendations to the Area Board on how funding for activities should be deployed.

2. Membership

The Health and Wellbeing Groups may include representatives of:

- Members of the Community Area Board,
- Older Peoples Champion,
- Carers Champion,
- People from the community,
- Town and Parish Councils,
- Health and social care commissioners,
- Community and voluntary organisations and groups,
- Community transport providers,
- Police,
- Fire and rescue services,
- GP Practices,
- Other organisations, agencies and individuals that have a genuine interest in promoting the welfare and interests of older people.

All representatives must be subject to appropriate safeguarding requirements.

The participation and involvement of people

People living in the community must play a central role in all aspects of the Health and Wellbeing Groups including the design, development, delivery and review of the local activities.

Health and Wellbeing Groups are encouraged to use a variety of methods to ensure people participate and are involved in decision-making processes. Existing groups may provide a useful forum for involving people, although the decision to retain these groups is for local determination.

Health and Wellbeing Groups must ensure that consultation with people is representative and takes into account the views and needs of under-represented groups (those with protected characteristics) to ensure compliance with the local authorities Public Sector Equality Duty.

Roles of all members of the Health and Wellbeing Groups

All members will be required to:

- Take an active part in the development of the Health and Wellbeing Group and its aims.
- Ensure that their organisation is represented by a person of appropriate experience/competency (or his/her appointed deputy) who has full authority within the relevant organisation to speak on behalf of the organisation and contribute fully to all discussions.
- Take responsibility for sharing information with the Health and Wellbeing Group relevant to their organisation/ stakeholders/sector.
- Contribute any information that may have a bearing on activities for older people and ensure that this is shared with the Health and Wellbeing Group.
- Champion the voice and influence of people in decision making.
- Be open and honest and work collaboratively.
- Work to promote equality and non-discriminatory practices in all aspects of the Health and Wellbeing Groups activities.
- Respect all members of the Health and Wellbeing Group and invited representatives.
- Work to improve outcomes for people and ensure high quality safeguarding practice.

3. Structure

The Health and Wellbeing Groups should come together on a quarterly basis, operating in a way which encourages active engagement, dialogue, debate and improved partnership working between key stakeholders.

A smaller management group will take responsibility for coordinating and planning the Health and Wellbeing Groups activities. The Chair of the group will be decided locally and could be any member of the Group. The group will include a member of the Community Area Board, who will work with the Chair to present recommendations and provide updates on progress at Area Board meetings.

The management group will generally comprise of:

- The Chairperson
- Older Persons Champion/ Carers Champion
- Community Engagement Manager
- Commissioning representative (Community Commissioner)

The appointment of Councillors (excluding officers) to Health and Wellbeing Groups will normally be agreed at a full meeting of the Area Board. Membership may be varied, with the agreement of the Area Board Chairperson, subject to approval at the next full Area Board meeting.

Where required, the Chairperson and Community Engagement Manager may appoint additional people to the management group if it is felt there involvement would be important for the function of the group.

Alternative people can represent people at the management group, however, it is preferred that the same representative attends if possible to ensure consistency of membership.

4. Responsibilities of the Health and Wellbeing Groups

Key responsibilities for the Health and Wellbeing Groups include:

- Awarding grants that support the priorities identified in the local Joint Strategic Needs Assessment (JSNA).
- Ensuring that any grants and activities take into account any applicable safeguarding implications.

- Making recommendations to the Community Area Board on how priorities for funding should be determined (to include evaluating opportunities for applying for grants)
- Monitoring and reporting on the quality and effectiveness of local activities and grants.
- Based on the JSNAs, local intelligence and Area Board priorities coordinating joint working to deliver these objectives.
- Addressing any conflicts of interest that may arise as part of the local decision making process.

Recommendations to the Community Area Board will usually be reached by consensus but if necessary these can be agreed by a vote.

The management group may invite representatives from local organisations/agencies to its meetings etc to provide expertise or to share local knowledge on activities, projects and programmes in the area.

5. Funding

Area Boards will have an annual revenue budget allocated to them. The Health and Wellbeing group will advise the Area Board on how these funds should be allocated. Health and Wellbeing Groups will be able to bid, apply for funding from other sources and would also be expected to feedback to commissioners on priorities for the Countywide contracts.

6. Media Relations

Members of the Health and Wellbeing Groups may not issue media statements on behalf of the Community Area Board. Any media statements about the work of the Health and Wellbeing Groups should be agreed with between the Health and Wellbeing Groups and Chairperson of the Community Area Board.

7. Review

These terms of reference are subject to change and should be reviewed by the Cabinet Member for Adult Care and Health on an annual basis.

Volunteer Role Description

Older People & Carers Champion

Purpose of the role

The Council wishes to encourage Area Boards to identify champions in each of the county's community areas who will have a key role in representing the views of older people and carers at both a local and county wide level.

Furthermore volunteers will be asked to:

- Talk to and seek the views of older people and/or carers in their local communities on matters related to services provided by the Council or NHS and represent these views at area boards.
- Work with area boards and local voluntary groups to encourage joint working and share experience to help new local groups set up.
- Advocate for older people and/or carers and be a focal point for identifying what service improvements or developments are required.
- Link with and report to the Community Engagement Manager.
- Talk to older people or carers to obtain their views about services. They will represent these views at Area Board meetings or other meetings as requested and discuss with the Council and CCG Commissioners the priorities for older people or carers and work with them on service improvements and developments.
- Provide a focus for the exchange of views and information between older people and/or carers and the Council's adult care and housing services.
- Work with the Area Boards on service improvements and developments to meet the needs of people in community areas.
- Attend area boards to report back on older people and carers issues.
- Attend meetings with other champions and the Council.
- Participate in induction training and ongoing personal development where appropriate. This will include mandatory elements essential for carrying out the role, such as safeguarding which must be completed prior to any volunteering taking place

- Use appropriate claim forms when claiming mileage or expenses
- Comply with Health and Safety Regulations.
- Register as a Wiltshire Council volunteer
- Registration with Fleet Services if the role includes driving on behalf of Wiltshire Council

Wiltshire Council is committed to safeguarding and promoting the welfare of children, young people and vulnerable adults and all volunteers volunteering with these groups are asked to share a commitment to this. You will be expected to report any concerns relating to the safeguarding of children and/or young people and/or vulnerable adults in accordance with agreed procedures. If your own conduct in relation to the safeguarding of children or young people gives cause for concern, the Council's agreed Child Protection or Adult Safeguarding procedures will be followed.

Volunteer Skills and Qualities Checklist

Older Peoples Champion:

- An ability to make a minimum commitment, as specified per role description.
- An understanding of the issues facing older people in today's society, especially loneliness and social exclusion
- An ability to comply with all relevant policy guidelines.
- An ability to maintain boundaries concerning the role and relationship with members of the community
- An ability to listen and communicate with people.
- An ability to recognise own limits of knowledge and responsibility and to be willing to seek advice and support from the Community Engagement manager or other relevant staff.
- A willingness to participate in induction training and team meetings wherever necessary.
- A commitment to non-judgemental practices.
- A willingness to undertake an enhanced disclosure check with the disclosure and barring service (DBS). The organisation will arrange to cover the cost of this.

Wiltshire Council is committed to safeguarding and promoting the welfare of children, young people and vulnerable adults and all volunteers volunteering with these groups are expected to share a commitment to this. You will be expected to report any concerns relating to the safeguarding of children and/or young people and/or vulnerable adults in accordance with agreed procedures. If your own conduct in relation to the safeguarding of children or young people gives cause for concern, the Council's agreed Child Protection or Adult Safeguarding procedures will be followed.

Devizes Community Area Transport Group – 25 June 2019 – Notes

	Item	Update	Actions and Recommendations	Who
1	Apologies and Attendees			
		<p>Apologies: -</p> <p>Present: Cllr Philip Whitehead, Cllr Peter Evans (Wiltshire Council); Cllr Chris Greenwood, Cllr Kelvin Nash (Devizes TC); Cllr Fred Davis (Market Lavington PC); Cllr Richard Slack (Worton PC); Cllr John Mann (Potterne PC); Cllr John Hawkins, Rebekah Jeffries (Rowde PC); Gareth Rogers, Andrew Jack (Wiltshire Council)</p>		
2	Notes of last meeting			
3	Financial Position			
		<p>Budget Available - £20,055.71</p> <p>See attached spreadsheet</p>	This was adopted by the group.	
4	Top 5 Priority Schemes			
a)	Issue 5421 High Street Worton - Speeding	<p>CATG discussed and committed to scheme as a priority – 14.06.17. Assessment completed and sent to the Parish Council who has outlined their support. Discussed by the CATG at meeting on 31.01.18. And remainder of funding for 17/18 allocated to the scheme. Remainder of funding to be received from PC. Added to works program for 2018/19.</p>	GR states that the new signing has gone in and speed limit has been changed. From 22 July, work will begin to tidy up	

		<p>All signing work has been completed. Works to remove the old gateway and road markings is programmed for the 22nd July. Cost estimate to deliver is £5,324.</p> <p>(Priority No.01)</p>	<p>the old gateways and will be finished in time for the next CATG meeting. RS says that the village is generally happy with the changes.</p>	
b)	<p>Issue 6120 Lydeaway - Request for speed limit reduction</p>	<p><i>The speed limit or rather the lack of on the A 342 road between Lydeaway and Stert village entrance. When exiting the entrance of The Clock Inn Park the visibility is poor in both directions. Seeing that a lot of money has been spent on the work carried out in recent months on the renovation of the pathway between The Clock Inn Park and the entrance to Stert village which means more of the people from The clock Inn Park are using the pathway some of which have mobility scooters are finding it very difficult in crossing the road because of the speed of traffic which in some cases is in excess of the 60 miles per hour limit. In the last year there has been one accident of a car exiting The Clock Inn Park which in this case no one was hurt the police were not informed but both cars were written off. There are slow signs on the road and also illuminated 'slow down' signs before the 's' bends and the entrance to Stert village these do not seem to be effective.</i></p> <p>Stert PC have confirmed a contribution of £500 to the request.</p> <p>Atkins have been engaged to complete the review. Atkins have advised of a delay in providing recommendation due to issues with the data collection.</p> <p>Anticipated return July 2019, and will be reported to next meeting.</p> <p>(Priority No.02)</p>	<p>Consultants Atkins have had issues over the data collection. GR feels this will roll into the first weeks of July.</p>	
c)	<p>Issue 5964 Devizes, Rotherstone Speeding</p>	<p>Initial issue description: <i>The roads in Devizes SN10 2BJ area, Avon Terrace from Shopmobilty to Rotherstone cemetery is used as a race track. The speeds people do is ridiculous. I've spoken with few residents and all are for a speed watch group to happen. Its recently turn to 20mph but people are speeding more mounting pavements. Won't be long before some gets serious hurt.</i></p>	<p>Consultation via the Messenger has gone out. This is being collated by Devizes TC. There is no evidence of substantial objections coming from</p>	

		<p>Open meeting held to discuss options. Town Council sent out follow up consultation questionnaire to all residents and following the results of this have sent a response stating that:</p> <p><i>"The Town Council supports a resident's request for Rotherstone to be made a no through road with one end being closed to motorised traffic and would ask the Community Area Transport Group to undertake the necessary work to determine the most suitable location for the closure for a viable of the scheme"</i></p> <p>TC to feedback to local community via Messenger Magazine (June 2019). Awaiting outcome of publication.</p> <p>(Priority No.03)</p>	<p>responses and show there is weight in favour of the closure (no through road). CATG agrees this is good and will be beneficial.</p>	
d)	<p>Issue 5909 Speeding Market Lavington Request for Village Gateways</p>	<p><i>Speeding through Market Lavington has long been an issue and it was hoped that the recent introduction of a 20mph speed limit through the village would help. However unfortunately this seems to have made little or no difference to the speed of traffic. It is questioned therefore whether this is down to lack of awareness, deliberate dis-regard of the lower speed limit or a combination of both. To provide a further visual reminder that motorists are entering a village and to check their speed etc. Request to install Village Gateways at the 4 main entrances to the village White Street Lavington Hill The Spring Spin Hill and the High Street Easterton end to be sited as near to the changing speed limit as possible.</i></p> <p>PC have confirmed that 4no Gates are required. MLPC to provide details of proposed locations.</p> <p>Scheme has been added to works programme for 2019/20 for development</p> <p>(Priority No.04)</p>	<p>FD reports that Market Lavington PC would like to split the project into two sections for budget reasons.</p> <p>PW and GR feel this would be easier to do all together. GR will look at the four locations and consider trying to install them at once, but it might be the gateways are installed in two tranches.</p>	GR
e)	<p>Issue 6688 B3089 Market</p>	<p><i>Driving on the pavement. Motorists are driving on the pavement outside of 60-64 High Street Market Lavington. This is happening more and more often</i></p>	<p>FD says that the PC has decided on dropping from</p>	

	Lavington	<p><i>and frequently this is at high speeds. There are bollards on either side of this stretch and it would help immensely if three or four further bollards are placed outside of 60-64 High Street to prevent this from continuing to happen. Only today a car drove along the pavement at high speed despite there being a toddler on said pavement. When it is lorries which are mounting the pavement also happened today they are inches away from the windows of our houses.</i></p> <p>PC have agreed to fund bollard. CATG have agreed to fund installation. RD to arrange installation. RD to provide update</p> <p>(Priority No.05)</p>	<p>four to two new bollards. It's not known if Richard Dobson has visited the site. An update from Richard is needed to find out what's going on here.</p>	RD
f)	Issue 4936 Town Centre Car Park Signing	<p><i>At a recent meeting of the Town Council's planning committee concern was raised about the effectiveness of some motorist signage which directs visitors to the town centre and town centre car parks.</i></p> <p>DTC have provided confirmation proposed alterations to Car Parking Strategy. Signing alterations will be included in wider review of signing alterations within the Town Centre programmed for 2019/20.</p> <p>Wiltshire Council Parking Services do not support the proposal to remove Short Stay parking from Station Road, as this offers flexibility to users.</p> <p>To discuss</p> <p>(Priority No.06)</p>	<p>DTC would like to see longer stay parking at Station Rd car park but Parking Services want it to stay short-term, but they are prepared to be flexible over this. DTC also would like to see a change in the definition of short stay parking to see the length of time raised from 3 to 4 hours. PW thinks this could be looked at when Wiltshire Council next looks and changes to parking charges. He asks KN to send him details to forward on to Brigit Wayman</p>	KN
g)	Issue 7035 Market Lavington	<p>Footpath MLAV50 runs between Grove Farm housing Community Hall car park towards the Old School and the village centre. The path is completely unlit and at night pedestrians cannot see their surroundings. This leads to</p>	<p>FD says that SSE are ready to go ahead with installing the new street lamps,</p>	

	Request for Street Light	<p>unease ranging from inability to assure personal safety through safe footing on an unsurfaced path to inability to avoid dog mess.</p> <p>Provision of a street lamp jointly funded by the Parish Council and the CATG.</p> <p>CATG Agreed to fund £1500 towards cost of implementation, if PC agreed to take on future maintenance and energisation costs. PC to progress scheme.</p> <p>PC have confirmed to accept all responsibilities with maintenance and energy costs. PC to contact WC when funds required.</p> <p>Close & Remove Issue</p> <p>Priority (No.07)</p>	they just need funds to go. GR says he can raise a cheque for the parish clerk and get that sent.	GR
5.	Other priority schemes			
a)				
b)				
6.	Outstanding / Open issues			
a)	Issue 6008 Rowde, Springfield Request for No Through Road signs	<p><i>Residents who live in two of the closes off Springfield Road Rowde have requested No Entry signs or Cul-de-Sac signs for their closes. There is no indication for HGVs that the two closes are dead ends and it causes problems for residents as the vehicles are then unable to turn around and have to reverse out onto Springfield Road.</i></p> <p>Update Required from RD</p>	Rowde PC is happy to pay for this. RJ says that Richard Dobson was due to have name plates with no-through-road symbols on. This was set to proceed but there were questions about installation costs and now it is not clear. GR will speak to Richard to find out more.	GR
b)	Issue 6171	<i>Road congestion at Dunkirk Hill /Bath Road, Devizes. Cars travelling from</i>	CATG needs to look at the	

	<p>Devizes – A342 / A361 Dunkirk Hill Congestion – Request for Prohibition of Turn.</p>	<p><i>Caen Hill on Bath Road can turn left onto Dunkirk Hill there is no 'No Left turn' sign. This means that vehicles have to traverse both lanes on Dunkirk Hill and frequently cannot make the turn in one move. This is dangerous especially as it is a blind corner and a fast moving road with a pavement on the other side.</i></p> <p><i>Likewise vehicles are permitted to turn right at the top of Dunkirk Hill onto the Bath Road towards the direction of Caen Hill. These vehicles also have to traverse both lanes of traffic and go against the road layout.</i></p> <p>Given the financial requirements and perceived benefits, evidence of turning movements was considered beneficial at April 19 Meeting. Given potential costs of a full survey DTC were discuss internally whether other methods of completing survey were possible (local volunteers).</p> <p>To discuss.</p>	<p>frequency of this happening to decide if the work needed at the junction will provide value for money. PW also wondered how traffic would react and if other junctions would see changes (entrance to Browfort, r'bout at St Joseph's?)</p> <p>DTC confirms data is needed to make a decision and will find someone to survey the junction.</p> <p>GR says that this junction is not flagged up on collisions data.</p>	
c)	<p>Issue 6675 A342 Bromham</p>	<p><i>Bromham Parish Council would like to put in motion a speed restriction on the A342 from South of the Calne A3102 50/40mph speed restriction to the St Edith's Marsh 30 MPH restriction. This length of the A342 is now a 60MPH road with frequent occurring accidents which can be backed up by local police and a freedom of information request for the crash map information for accidents. This stretch of road starting at the Calne junction has the following: Farm shop, Residential properties, Chittoe junction - poor visibility. The Audi Garage, Residential properties, The A3102 Melksham junction with Collins Veg. Shop - minor accidents happen here on a regular basis not always police recorded- V P Collins Vegetables at 81 Devizes Road can support this. ACCIDENT SPOT; Double bends. ACCIDENT SPOT; New Farm and Digester entrance to A J Butlers Farm -between the double bends. Cross road junction to Highfield village centre and Roughmoor. Roughmoor 9 residential properties plus A J Butlers main Farm access and Open Reach telecom building. ACCIDENT SPOT; Cross road junction to Yard lane and The Pound village centre. ACCIDENT SPOT; Hawkstreet junction. A speed restriction has been requested on two previous occasions but without response. Bromham</i></p>	<p>Data from the three metrocounts is now back. AJ says that Bromham PC is querying the locations chosen and the data that has been returned. GR describes how those locations were selected. It appears the PC are looking to get a speed limit review of this road. GR feels the speeds recorded would not justify a change. CATG agrees to invite Bromham PC to the next meeting to discuss what</p>	AJ

		<p><i>Parish Council ask that this request is seriously considered by that appropriate team.</i></p> <p>Metrocount location assessed and progressed (3no.)</p> <p>Data from the three Metrocounts was returned in May 19. Speeds at each of the three locations were: South of A3102 Westbrook Road: The 85th percentile speed was 52.2mph and the average speed was 45.9mph. North of Highfield: The 85th percentile speed was 49.4mph and the average speed was 44mph. South of Yard Lane: The 85th percentile speed was 53.4mph and the average speed was 46.7mph..</p>	<p>they would like to see happen. The issue will remain on the list but if the PC does not come to the next meeting, it will be closed.</p>	
d)	<p>Issue 6713 A342 St Ediths Marsh Speed Limit Increase</p>	<p><i>Speeding traffic through St Ediths Marsh. The speed limit used to be a 60 through that stretch but has since been reduced time and time again and now is set to 30 is which too slow. It is creating more issues than it is solving. Constant speed limit breaking tailgating and over taking is now occurring. It is like whacky races As a 40 limit I personally never experienced any of these issues and now myself and every family member and friends have experienced one or several of the issues mentioned above. I have been over taken countless times now when travelling at 30 regardless of the time of day.</i></p> <p>Awaiting information as to whether this is supported by the Parish Council. A metrocount request has been placed – awaiting results.</p> <p>The Metrocount to measure vehicle speeds through St Ediths Marsh has been placed and the results analysed. The results of the survey for the 7-day period from 04/06/2019 to 10/06/2019 are as follows: Speeds for a total of 29,152 vehicles in free-flowing traffic in both directions were recorded. The 85th percentile speed was 44.2mph. This is the speed at or below which 85percent of the traffic is travelling. The mean speed was 36.8mph.</p>	<p>The results of the Metrocount are back and show that the average speed is well above the limit at nearly 37mph. GR felt that this average speed would indicate 40mph here to be more appropriate. PW felt that raising the limit to 40mph would be very unlikely to happen. CATG thought the views of the PC were important in making a decision here and wanted Bromham PC present at the next meeting to discuss this.</p>	AJ

e)	<p>Issue 6736 Market Lavington; Ledge Hill / Broadway Request for speed limit reduction</p>	<p><i>Cars driving too fast down Road that we live on Location Spin Hill Broadway Market Lavington SN10 5RH Cars and motorbikes speed up coming down hill to sometimes 70-100 miles an hour... the road bends in parts is relatively a short length of Road with a very dangerous junction at the end known as black dog junction where drivers have to stop. Currently the speed limit is 40 turning into 60 miles an hour - which does not make sense considering there are 6 residential homes various offices and businesses with vehicles entering and exiting throughout the day. There have been various incidents in the last 2 years... two cases of cars losing control driving into my gateway and telephone poll - causing a loss of telephone service and internet for 7 days - also the spot where my children have to stand waiting for their school bus - if they had been there they would have been killed 2 cars driving into the ditch where they have lost control on a bend a collision between two cars as one was leaving a small lane and visibility is difficult caused by car driving too fast down the Road. These are the only ones I have witnessed and I am sure there have been more. And more recently my neighbour walking her dog was killed - both herself and large Labrador were both killed. We are still waiting to fully find out the full story but knowing where it happened I have witnessed many drivers going too fast around a difficult bend - I am sure it was down to negligent driving. It also does not make sense that such a small Road with bends throughout with residencies businesses etc. is marked as a national speed limit when the main Road from Devizes to Lavington is at 50 miles an hour Currently it is too dangerous for us to walk outside our home - even mowing my lawn is dangerous we are unable to walk to our local village which is just up the road.</i></p> <p>Awaiting information as to whether this is supported by the Parish Council</p> <p>Police investigation was concluded and Coroner Inquest held (May 2019). No recommendations to the Highway Authority made.</p> <p>Awaiting PC feedback.</p>	<p>FD stated that the PC is currently looking at data for this location and will have information to come back to the next CATG meeting.</p> <p>GR mentioned that the Coroner's inquest for the last accident was held in May. He has heard of no recommendations for changes to the highway. CATG will wait for feedback from Market Lavington PC.</p>	
f)	<p>Issue 6745</p>	<p><i>Devizes Town Council supports a request to the Community Area Traffic</i></p>	<p>AJ said that the original</p>	

	Devizes, Church Walk Extension of 20mph Speed Limit	<p><i>Group for an extension of the Devizes East 20 mph speed limit in Church Walk</i></p> <p>Metrocount Request submitted – Awaiting response</p> <p>The Metrocount team cannot find the original request form from Devizes TC. They have been advised to use the new traffic survey request form and send that directly to the road safety team. DTC confirms they will do this.</p>	<p>request had been lost during a change in staff. He has advised Devizes TC to put in new a request via the new traffic survey form.</p> <p>There was some discussion about how this new system worked and CATG’s involvement.</p>	
g)	Issue 6746 Devizes, Station Road Speed Management	<p><i>Devizes Town Council requests the Community Area Traffic Group to determine an appropriate method of speed management in Station Road.</i></p> <p>Metrocount Request submitted – Awaiting response</p> <p>The Metrocount team cannot find the original request form from Devizes TC. They have been advised to use the new traffic survey request form and send that directly to the road safety team. DTC confirms they will do this.</p>	<p>AJ said that the original request had been lost during a change in staff. He has advised Devizes TC to put in new a request via the new traffic survey form.</p>	
h)	Issue 6881 A342 Lydeaway, Planks Farm Speed Limit reduction request.	<p><i>As a safety measure to prevent death or serious injury we would like the current 50 mph reduced to 40mph as we believe that a contributory factor to the serious accidents which have already occurred is the speed. A cost effective solution of reducing the speed limit by 10 mph will not stop those that speed regularly but even regular speeders are reticent to go very far above set limits. We suggest that the area of the A342 be from Lydeaway past Wedhampton to Chirton. This section of road has very tight bends and highly used junctions. This small measure we believe will lessen the chance of a fatality along this section of the A342.</i></p> <p>PC Support Received. To be discussed</p>	<p>CATG agreed to park this issue as it is linked to the others that cover speed on the A342.</p>	
i)	Issue 6968 Potterne Wick	<p><i>I live on the row of houses towards Potterne Wick on the A360 as you exit Potterne Village. The speed limit moves from 30 mph to 40 mph before increasing to 50 mph once you round the bend away from the hamlet of Potterne Wick. I have noticed an increase in vehicle speeding out of the</i></p>	<p>JM described what Potterne PC has done to try to find a solution. They have looked at a</p>	

	<p>Concern with Speed of Large Vehicles</p>	<p><i>village towards the 50mph zone making it increasingly dangerous for people turning into the Potterne Wick lanes two turnings or exiting onto the A360 from them. Of particular concern is the speed of large vehicles such as lorries and tractors trailers who seem to be increasing speed and often taking the bend excessively. There has been two near misses and one crash this week already.</i></p> <p>Discussed at meeting (April 2019). PW offered to meet PC to discuss concerns. Awaiting feedback from meeting.</p>	<p>tranche of measures throughout the village but have changed some of their thoughts after meeting with PW. The PC will review this soon and come back to CATG with clearer requests.</p> <p>In particular, there was discussion about moving 30mph signs and a new crossing between the George & Dragon and Blount's Court. In order to improve sight lines here, a bank needs to be taken back.</p> <p>GR said that the crossing there is not to a standard Highways would expect but there is not the resource for improvements and the land is privately owned. Highways would not take on this land due to ongoing maintenance commitments. PW suggested the PC takes on this land and Highways could put in a new crossing.</p>	
j)	<p>Issue 7099</p> <p>Potterne, Whistley Lane</p>	<p><i>Speeding and dangerous driving on Whistley Road in Potterne. The lane urgently needs to be made 20mph so Satellite Navigation Systems stop marking it as the quickest route and traffic calming initiatives need to be introduced so any driver choosing to drive down the road is forced to drive at</i></p>	<p>It was agreed that this is a narrow road and unsuited for the volume of traffic it gets.</p>	

		<p><i>a slow and safe speed. It also needs a 3.5tonne weight limit as the road is just falling apart. We have coach upon coach using the lane as a cut through to Stonehenge lorries and vans using it as a cut through and general traffic who use the lane like a speed track. The increase of traffic from when I left home in 1994 to returning in 2017 and now is shocking and I mean really shocking. And the speed the road is driven by is even more shocking. All of us living on the lane DRIVE our children places as its just too dangerous for them to walk down. There is no WAY I would let any of my children ride a bike on the road. We need WCC to make urgent amendments to the road so no one gets killed. Because it is only a matter of time.</i></p> <p>Discussed at meeting (April 2019). PW offered to meet PC to discuss concerns. Awaiting feedback from meeting.</p>	<p>Many of the issues here are covered by the PC in Issue 6968 above and will come back to the next CATG meeting.</p>	
k)	<p>Issue 7126</p> <p>Rowde</p> <p>Request for dropped kerbs.</p>	<p>There is a need for more dropped kerbs around the village of Rowde. In particular across the entrance to Springfield Road from Marsh Lane and then across Marsh Lane towards Rowde Court Road. This is to enable residents from HfT a residential complex for adults with learning difficulties to fully access the village in particular the Church and bus stop on the High Street. The Parish Council has identified further dropped kerbs that it would like to install around the village. A map with the locations on can be supplied.</p> <p>RPC Have supplied details of locations of the dropped kerbs (6 Sites). No estimate has been produced, ballpark estimate to provide 6 sets £8,000 to £10,000(Subject to assessment).</p> <p>To be discussed at meeting.</p>	<p>GR has the list of dropped kerbs and the PC's priorities. He recommends they are all done at once for ease and cost. The estimated contribution from the PC would be up to £2,500. GR will look at this soon to give a clearer estimate. PW was happy to put this forward as a CATG project so GR can come back to the November meeting with a more accurate cost.</p> <p>Scheme is to be added as a Priority.</p>	GR

8.	New Issues			
a)	Issue 7177 B3079 Easterton Duck Warning Signs	<p><i>Wild fowl duck chicks are in peril crossing the main B3069 annually after a blind bend. Official wildfowl warning signs positioned before the blind bend leading to the duck crossing and to the south.</i></p> <p>To be discussed at meeting.</p>	<p>AJ reports that Easterton PC supports this request but have asked for an accurate estimate of cost before proceeding. CATG agrees GR provides an estimate to give back to the PC.</p> <p>Scheme is to be added as a Priority.</p>	GR
9.	Other items			
a)	Devizes, High St No Entry Signs	<p>GR agrees the entrance from Long St can be tidied up. There are bollards that need No Entry signage replacing and No Entry could be painted on road. GR would like to replace bollards with hoops to be in keeping with elsewhere in town. Estimates that this could cost CATG £3-4k plus other elements paid from Maintenance.</p> <p>DTC supports the proposal to add new signs outside No 15 and on the central island. It was raised that the hoops in the market square become unsightly when damaged by cars. It was agreed this decision needs to go back to the DTC to choose between hoops or bollards.</p>	<p>Devizes TC agree the No Entry provision needs to be enforceable. The design of the bollards or hoops needs to be agreed. CATG asks that DTC comes to a clear decision.</p>	KN / DTC
	Crossing at North Wilts Golf Club	<p>The club has asked for traffic calming / safety measures to allow their members to cross the road safely from one side of the course to the other.</p>	<p>AJ confirms this has been sent to Bishops Cannings PC for confirmation of their support and is on their meeting agenda. At the initial conversation with the club, AJ pointed a number of things they could do from their side such as warning signs within the course, barriers</p>	

			to guide players to one specific point to cross and players crossing in groups for safety. The club are not expecting CATG / Highways to provide the only solutions.	
	Westbury CATG – speed limit review for B3098	Westbury CATG want to carry out a speed limit review of the B3098 and have invited Devizes CATG to contribute towards the cost of reviewing the section of road in this community area.	PW described the conversation with the Chair of Westbury CATG and described the condition of the road in the Devizes area. CATG members agreed that between the lower speed limits through numerous villages and the driving conditions on other parts of this road, they did not feel a speed limit review here was needed.	
	Footway at Tanis, Conscience Lane, Rowde	RJ asked about the Issue (6569) recorded to create a new footway from houses at Tanis on Conscience Lane to the A342. The parish council support this request.	RJ said the PC was aware this would be expensive and might need to be funded via the Substantive scheme. GR described that a lot of preparatory work needs to go in to a project before it is ready for a bid to the scheme. In terms of his time, it could cost approx. £6,000 to design and carry out necessary surveys.	

			<p>RPC to confirm 25% contribution to development cost. Scheme to be added as a Priority.</p>	
10	<p>Date of next meeting: 5th November 2019, White Horse Room, Devizes Community Hub and Library</p>			

Devizes Air Quality and Transport Strategy Group Meeting

Thursday 27th June 2019, White Horse Room, Devizes Community Hub

Notes

Present: Peter Evans (Wiltshire Council); Kelvin Nash; Jeremy Cross; Philippa Morgan; Gary Tomsett (Wiltshire Council)

Item	Notes	Action
Apologies	Jasper Selwyn; Richard Ormerod; Andrew Jack (Wiltshire Council);	
Recap / Funding Summary	<p>An updated air quality summary was circulated at the meeting, which indicated improvements in the Shane's Castle area. Brewery Corner and New Park St remain 'RED'. Shane's Castle – on hold Monitoring of London Road AQ will restart.</p> <p>Windsor Drive – no further progress with trees Police HQ – request for trees to be planted on Wiltshire Police land in and around London Road has not been favourably received.</p> <p>Bus operators have been approached regarding idling engines whilst waiting at bus stops. Drivers have been instructed to switch off during waiting times. The Road Traffic Act Section 42, rule 123 states that: <i>You MUST NOT leave a parked vehicle unattended with the engine running or leave a vehicle engine running unnecessarily while that vehicle is stationary on a public road. Generally, if the vehicle is stationary and is likely to remain so for more than a couple of minutes, you should apply the parking brake and switch off the engine to reduce emissions and noise pollution. However it is permissible to leave the engine running if the vehicle is stationary in traffic or for diagnosing faults.</i></p> <p>There was a discussion regarding public awareness, e.g. via social media or posters etc. Also liaising with schools. This could be a future project for the group.</p> <p>GT advised that Salisbury organised a Clean Air Day, and the Wiltshire AQ website has been secured for a further 3 years.</p> <p>PE commented on the success of Beat the Street scheme in Devizes a few years ago and will make enquiries with Kate Mountain regarding running it again next year.</p>	<p>PE to contact Kate Mountain</p>

	<p>GT would encourage the Home Run scheme.</p> <p>JC enquired about Street Cleaning (in hot weather). PE will ask again at Wiltshire Council.</p>	
Air Quality Summary	An updated air quality summary was circulated at the meeting, which indicated improvements in the Shane's Castle area. Brewery Corner and New Park St remain 'RED'.	
Windsor Drive update	No update	
Key Existing Projects	<p>Shanes Castle: On hold</p> <p>Canal Towpath: £195k is available for this work. The Canal & Rivers Trust is happy to spend this money on this work, however they will not commit to beginning the work until the money is transferred from Wiltshire Council. Although Wiltshire Council will not release funding until they have agreement on the project from Canal & Rivers Trust. JC commented that signs have been erected suggesting a start date of 15 July.</p>	
Other updates and AOB	<p>JC enquired about police budget for tree planting in the London Road area.</p> <p>PM is of the opinion that this group is not treated seriously. Invites are last minute, and there is a consistent shortage of officers.</p> <p>PM suggested that the AQ group needs an AQ project to work on, contenders could be a Public Awareness Campaign or a Town Electric Bus</p> <p>Jasper (via PM) advised that there is a Citizen's Climate Lobby in Devizes, meeting on the last Tuesday of the month.</p>	PE to contact the chair of Devizes Area Board
Next meeting	No date was set at this meeting, but next date will be when officers from Passenger Transport can attend.	

Report to Devizes Area Board
Date of meeting 15 July 2019
Title of report Youth Grant Funding

Purpose of the Report:

To consider the applications for funding listed below.

Applicant	Amount requested
St James Church Devizes	£800.00 (due to time constraints, this application has already been considered by area board members and funding allocated)
Total grant amount requested at this meeting	£800.00
Total Youth funding allocated to Devizes Area Board 2019/20	£20,173.23
Total amount awarded so far, 2019/20	£1,800.00
Amount remaining if all grants are awarded as per report	£18,327.09 (inc. £753.86 carried forward from 2018/19)

1. Background

The recommendation from the LYN Management Group has been made in accordance with the following guidelines:

- Leaders guidance for Community Area Boards on Positive Activities for Young People
- Positive Activities for Young People Local Youth Network Terms of Reference
- Positive Activities Toolkit for Community Area Boards

Young people have considered this application and identified it as a priority for Area Board funding.

2. Main Considerations

- 2.1. Councillors will need to be satisfied that Youth Grant Funding awarded in the 2019/2020 year are made to projects that can realistically proceed within a year of it being awarded.
- 2.2. Councillors will need to decide and be assured that young people and the community will benefit from the funding being awarded and the project/positive activity proceeding. The application should meet the identified needs, priorities and outcomes for young people in the areas, as identified in the LYN Needs Assessment and Strategic Plan.
- 2.3. Councillors will need to ensure measures have been taken in relation to safeguarding children and young people.
- 2.4. Councillors will need to ensure that young people have been central to each stage of this Youth Grant Funding application.

3. Environmental & Community Implications

Youth Grant Funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

4. Financial Implications

Financial provision has been made to cover this expenditure.

5. Legal Implications

There are no specific legal implications related to this report.

6. Human Resources Implication

There are no specific human resources implications related to this report.

7. Equality and Inclusion Implications

Community Area Boards and Local Youth Networks must fully consider the equality impacts of their decisions in designing local positive activities for young people in order to meet the Council’s Public Sector Equality Duty.

Youth Grants and Community Area Grants will give local community and voluntary groups, Town and Parish Council’s equal opportunity to receive funding towards community-based projects and schemes, where they meet the funding criteria.

8. Safeguarding Implications

The Area Board has ensured that the necessary policies and procedures are in place to safeguard children, young people and vulnerable adults.

9. Applications for consideration

Application ID	Applicant	Project Proposal	Requested
703	St James Church Devizes	Going Up - Growing Up Making the transition	£800.00

Project Description

This project aims to support the emotional wellbeing of Yr6 students during their transition to secondary school. By using Braeside to explore problem-solving, new and tough challenges together with their soon-to-be new classmates and teachers this project aims to increase individual confidence and positive emotional wellbeing in these before they commence their new term at Devizes School in Sept 2019. The aim is that this positive day of activity will create a togetherness of shared experience that will help them become embedded into Yr7.

Going Up Growing Up - Making the Transition is a new initiative that will bring 80 Yr6 students from Trinity Primary Academy and Southbroom St James junior school together with positive minded older students and staff from Devizes School to support their emotional wellbeing in readiness for their transition to Y7 as of September 2019. Staff at Braeside have been very supportive in developing the activities offered during this day.

If this pilot event proves successful, it could be rolled out to include other local primary schools whose pupils go up to Devizes School or to schools even further afield.

Proposal

To note that the Area Board has already determined the application from St James Church for £800.00 towards Going Up - Growing Up and the activities at Braeside and has awarded this funding in May 2019.

No unpublished documents have been relied upon in the preparation of this report

Report Author

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Devizes Community Area Wellbeing Group
Tuesday 4th June 2019, St James' Parish Centre, Devizes
Minutes

Item	Notes	Action
Apologies	ClIr Simon Jacobs, Wiltshire Council	
Timetable to 23 rd June	<p>Cliff Evans ran through the different tasks and events taking place throughout June. Most of these support the Health & Wellbeing day on the 15th but others are separate.</p> <p>These are listed on slide 3 of the PowerPoint Cliff sent to everyone before the meeting. Particular points arising from the meeting include:</p> <ul style="list-style-type: none"> • A plea from Cliff for everyone to take leaflets / posters and distribute them as widely as possible. Hard copies are available or can be downloaded from https://dcawellbeingday.wordpress.com/promotion-2/ • If you can promote the event on your website or in a newsletter, there is text that can be copied here https://ocm.wiltshire.gov.uk/devizes/its-back-hwb-day-in-devizes/ • Cliff apologised the roadside banners are not up yet due to delay at the printers. He hoped they would go up very soon. • Cliff, Andrew Jack and a handful of other volunteers will be on Devizes market on the 6th and 13th June from 9.00 to 1.00 handing out flyers and chatting to people about the event. If you have any spare time on these two mornings, please come along. • Cliff asked for any volunteers to help with marking out the pitches to be at the Small Green from 4.00 to 6.00pm on Friday 14th. • The event on the 15th will open at 7.30am and exhibitors will arrive from 8.00am. Marshalls will be needed to walk each car from the site entrance to their pitch, then all parking is off site. Cliff asked for volunteers to help with this role. This will also need to happen at 3.00pm when the event closes and exhibitors will be leaving. This time is more important as there will be more people about. <p>Leaflets from the groups taking part and displaying will be collected during the set up in the morning. They will be available to everyone at the Library in a display. Andrew needs to confirm with the librarian this will be possible.</p> <p>Cliff confirms the planned street party at Willow Drive is still going ahead on the 22nd June.</p> <p>The first Silver Screen showing will take place on Sunday 23rd June at St James' Church in the afternoon. Andrew has made contact with the licence provider and that will be ready in time.</p>	<p>All</p> <p>All</p> <p>All</p> <p>All</p>
Promotion	<p>Cliff ran through the different promotional tasks as set out in slide 4 & 5. Most of these have been covered but we are still looking to get more flyers / posters into shops in town. If anyone can help do this and needs flyers, please contact either Cliff or Andrew.</p>	All

Venue Layout, 15 th June	Cliff ran through the layout of the exhibitors' pitches, the display areas and the other features on the plan on slide 6.	
Exhibitors and demonstrators	Cliff ran through the list of approx. 58 exhibitors that are signed up to come to the event. These are listed on slide 7. Andrew said that he had heard from a few other groups interested in the event but had told them there were no pitches left but they could wander through the crowd handing out flyers, etc. Cliff had done the same with other groups.	
Demonstration timetable	This is listed on slide 8 giving the groups, the times and which of the three demonstration areas they will be using. These areas are shown on the plan on slide 6.	
Silver Screen film club	Cliff and ? from Driving Miss Daisy had worked to put together a list of 6 films to be shown over the next few months as part of the film club (slide 9). This will be shown in St James' Church. There is parking at Morrison's and good AV equipment already at the church. Andrew will make sure the licence to show these films is renewed.	AJ
What next?	Cliff said that he would like help from the rest of the group in coming up with a direction for the group, including themes and speakers at HWB group meetings, especially now the HWB event is nearly here. He talked about the benefits of volunteering, both to the organisations and in terms of health & wellbeing to the volunteers themselves. Promotion of volunteering is something the group could lead on. Judy Rose said that an award/s for volunteering could become a new category in the town council's civic awards. As this year's Mayor, she could provide a cup that could become an annual prize.	
Date of next meeting and close	Date for the HWB meeting is: 2.00pm 9 th July all at St James' Parish Centre Cliff also suggested planning group meetings to look at the HWB day. These are: 16th April 30th April 21st May 11 th June	

Report to Devizes Area Board
Date of meeting 15 July 2019
Title of report Community Area Grant Funding

Purpose of the Report:

To consider the applications for funding listed below.

Applicant	Amount requested
Avon Road Community group, Devizes	£640.00
Urchfont Village Cricket Club	£5,000.00
South Western Ambulance Charity	£1,600.42
Total grant amount requested at this meeting	£7,240.42
Total capital funding allocated to Devizes Area Board 2019/20	£49,886.22
Total amount awarded so far, 2019/20	£11,278.62
Amount remaining if all grants are awarded as per report	£31,366.96

1. Background

Area Boards have authority to approve Area Grants under powers delegated to them. Under the Scheme of Delegation Area Boards must adhere to the Area Board Grants Guidance. The updated version is available here: <http://www.wiltshire.gov.uk/downloads/7155>

The funding criteria and application forms are available on the council's website: <http://www.wiltshire.gov.uk/council/areaboards/areaboardscommunitygrantsscheme.htm>

2. Main Considerations

- 2.1. Councillors will need to be satisfied that funding awarded in the 2019/2020 year is made to projects that can realistically proceed within a year of it being awarded.
- 2.2. Councillors must ensure that the distribution of funding is in accordance with the Scheme of Delegation to Area Boards.
- 2.3. Councillors will need to be satisfied that the applications meet the Community Area Board grants criteria.

3. Environmental & Community Implications

Grant Funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

4. Financial Implications

Financial provision has been made to cover this expenditure.

5. Legal Implications

There are no specific legal implications related to this report.

6. Human Resources Implication

There are no specific human resources implications related to this report.

7. Equality and Inclusion Implications

Community Area Boards must fully consider the equality impacts of their decisions in order to meet the Council’s Public Sector Equality Duty.

Community Area Grants will give local community and voluntary groups, Town and Parish Council’s equal opportunity to receive funding towards community-based projects and schemes, where they meet the funding criteria.

8. Safeguarding Implications

The Area Board has ensured that the necessary policies and procedures are in place to safeguard children, young people and vulnerable adults.

9. Applications for consideration

Application ID	Applicant	Project Proposal	Requested
	Avon Road Community group	New picnic tables for Rec ground	£640.00
<p>Project Description The residents’ group wishes to install two octagonal picnic tables with attached benches in Avon Road Recreation Ground Devizes.</p> <p>The group helps to maintain the public space at Avon Road, Devizes and make it pleasant and attractive for people to come and visit and to spend time outdoors. The group also puts on different activities during the year, including carols at Christmas and a “Picnic on the Rec” during the summer.</p> <p>By installing two new picnic tables at this community space, the group hopes to encourage even more people to spend time outdoors, enjoying the open air and getting the health and wellbeing benefits this brings.</p>			
<p>Proposal That the Area Board determines the application from Avon Road Community group for £640.00 towards new picnic tables.</p>			

Application ID	Applicant	Project Proposal	Requested
3285	Urchfont Village Cricket Club	New practice nets at the Club	£5,000.00
<p>Project Description Urchfont Cricket Club wish to install new practice nets on an all-weather surface at their ground within the village.</p>			

This facility will be available to all the local community, even if they are not members already. The club has run a successful junior coaching programme over the last few seasons and this has been going again in 2019, attracting about 20 young players. This has had the effect of attracting several dads back to playing cricket again.

Club members will be keeping a close eye on people using the nets on a casual basis – they are available for the whole community to use. Members will encourage anyone using the nets to consider taking part in matches, so the new facility will help to recruit new players to the club as well as providing facilities for existing members.

This new facility will enable practice all year round.

Proposal

That the Area Board determines the application from Urchfont Village Cricket Club for £5,000.00 towards a new all-weather practice nets.

Application ID	Applicant	Project Proposal	Requested
3348	South Western Ambulance Charity	Lifting Chair for Devizes Community First Responder group	£1,600.42

Project Description

A Lifting Chair is a battery-operated mobile lifting chair that helps a fallen person up to almost standing position within a few minutes. Equipping a Community First Responder with an emergency lifting chair will enable early assistance to a patient who has experienced a non-injury fall and reduce potential complications associated with long lies. This will also help ensure the most appropriate allocation of emergency services resources.

Research shows that falls are a leading cause of emergency calls in the over 65s and account for 10-25 percent of emergency ambulance responses each year for adults aged over 65 years. 1 in 3 people aged over 65 and up to 1 in 2 aged over 80 will fall at least once every year. By having this equipment to hand, Community First Responders will be able to deal with falls more easily and quickly. This will mean that an ambulance is not needed in every case, freeing up valuable resource to be available elsewhere.

Proposal

That the Area Board determines the application from South Western Ambulance Charity for £1,600.42 towards new lifting chair equipment.

No unpublished documents have been relied upon in the preparation of this report

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